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Approved For Release 2005/08/02 : CIA-RDP86-00800R000200110007-8

24 FEB 1977

OTR 77 - 7145

MEMORANDUM FOR: Director of Logistics

ATTENTION : Chief, Real Estate & Construction Division/OL

FROM : Harry E. Fitzwater
Director of Training

SUBJECT : Request for Delegation of Contracting
Authority [] Grounds Maintenance
Services

REFERENCE : Memo to D/L fr DTR (OTR 76-6271) dtd 31 Mar 76;
Same Subject

1. This memorandum is for your approval as contained in paragraph 3.

2. [] proposes to enter into a grounds maintenance services contract for purposes of securing contractual help to perform seasonal mowing, plowing, minor forestry and other functions [] during the 1977 spring and summer months. It is the intent [] to once again solicit bids for this type of work. Contractural terms and conditions will be the same as shown in the attached (previously forwarded as an attachment to referent).

3. It is therefore requested that [] be delegated contracting authority for the execution and administration of a grounds maintenance services contract not to exceed \$10,000. Funds in this amount for performing this type of work are currently available in [] Fiscal Year 1977 budget.

for []
Harry E. Fitzwater

Attachment

APPROVED : _____
Director of Logistics

Date

DISAPPROVED: _____
Director of Logistics

Date

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SUBJECT: Request for Delegation of Contracting Authority -
 ☐ Grounds Maintenance Services

Distribution:

Orig - Return to DTR, w/att
✓2 - D/L, w/l att

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